

Clear Lake Forest Community Association
Minutes of the Board of Trustees Meeting
October 25, 2011

Present: Diane Humes
Linda Pearson
Nancy Garman

Absent: Steve Kiefer
Alan Bates

Residents in attendance: Joanne Palladini

Meeting was called to order at 7:03 PM. The minutes of September 2011 meeting were unanimously approved.

Architectural Committee

As discussed in the September meeting, Steve Kiefer will head the Architectural Committee.

- Plans were approved by the Architectural Committee for construction at 4119 Long Grove.
- A temporary wheel chair ramp was approved for 4343 Long Grove.

Pool Status

- Information on the lights at the lap pool and the gate are pending.
- It has been recommended that the hot water heater be turned off during the winter months to save electricity.

Parks and Entryways

- Avery Construction has completed the pillars and the slab at the Scout Hut. Avery has been asked to clean up construction debris and agreed to do so upon final inspection.
- The plumbing pipes have been reconnected, however, until final repairs can be made the water is not to be used. Signs will be posted at the Scout Hut.
- A pole for the new electrical box is being installed. No permit was required by Pasadena per their inspectors if this work is a result of leveling.
- Additional repairs will be needed as a result of the leveling. Doors and windows require repair as well as the locks. Fencing will need to be replaced, and shrubbery will be replaced by new plantings. Security lighting is being considered. Bids are being requested for the new fencing.

Clean-up Day

- The pool pump house was cleaned up, bulletin boards stained, and dead trees were removed from the park.

Treasurer's Report

- Letters have been sent out to homeowners notifying them of late charges.

General

- CLFCA has been advised to allow 10 business days for mailing the quarterly newsletter. The 4Q newsletter was received by homeowners two weeks later than anticipated.

Follow-Up

- Lights in lap pool
- Gate repair at pool
- Contact CLWA re 7 water meters
- Start changes to website (Bates)
- Discussion of by-law changes re meeting attendance

2 of 2

Minutes of October 24, 2011 meeting
Clear Lake Forest Community Association

- Hank Ramm volunteered to seek possible solutions to the fence along Forest Lake and seek bids for remediation
- Lighting at Scout Hut
- Chain link security fencing at Scout Hut
- Landscaping at Scout Hut
- Contractor bids for additional work

Meeting was adjourned at 9:25 PM. Follow-up items were carried over until December meeting.